

**PROFORMA FOR THE WORKING/RETIRED TEACHERS FOR THE AWARDS OF
NATIONAL FOUNDATION FOR TEACHERS' WELFARE, ANDHRA PRADESH
FOR THE YEAR 2012-2013**

1. Name of the Teacher
2. Father/Husband's name
3. Date of birth
4. Qualifications

(a) Academic

(b) Professional

5. (i) Service particulars in the case of Working Teachers:

(a) Date of joining in to Service

(b) Length of continuous service

(c) Designation

(d) Name of the school with postal address
with pin code number

(e) Basic pay and scale of pay

(f) Details of service rendered in the Agency/Slum Area if any:

Sl No	School situated in Agency/Slum area in which worked	Period	
		From	To
1	2	3	4
1.			
2.			
3.			
4.			
5.			

(g) Permanent Postal address (residential)
and Telegraphic Address with pin code
number of applicant.

- (ii) Service particulars in the case of Retired Teachers:

(a) Date of joining in to service

(b) Date of retirement

(c) Length of continuous service as on date of retirement

(d) Designation and name of school in which
last worked with full postal address with
pin code number.

(e) Basic pay and scale of pay at the time of retirement

(f) Details of service rendered in the Agency/Slum
Area if any:

Sl No.	School situated in Agency/Slum area in which worked.	Period	
		From	To
1			
2.			
3.			
4.			
5			

(g) Permanent postal address (Residential) and
Telegraphic address with pin code number
of applicant.

(P.T.O.)

6. Academic achievement:

Year		Subject(s) taught	S.S.C	VII	Other classes
(1)	(2)	(3)	(4)	(5)	(6)
	No. appeared				
	No. passed				
	Pass percentage				
	Average marks				
	(in the subject(s))				

NOTE: (1) The working Teachers should furnish the above particulars for the last 5 years

(2) The Retired Teachers should furnish the above particulars for the preceeding 5 years from the date of their retirement.

**7. Participation of working/retired teacher
in the activities of parent-teacher association:**

**8. INCULCATING INTEREST IN CO-CURRICULAR AND EXTRA
CURRICULAR ACTIVITIES AMONG STUDENTS (work done by the
working/retired teacher should be noted against each item briefly
BUT NOT OBJECTIVE TYPE i.e. Yes or No.**

**a) Activities undertaken for strengthening
National Integration (Furnish details):**

- i) NCC
- ii) Scouts & Guides
- iii) Jumboree
- iv) Camps

**b) Cultural Programmes participated and training
given to students to participate in competitions at:
(Furnish details)**

- i) School Level
- ii) Mandal Level
- iii) District Level
- iv) State Level

**c) Debates/Elocutions/Quiz Competitions/Sports in which the students
were made to participate (give details)**

- i) Inter School Level
- ii) Inter District Level
- iii) State Level
- iv) National Level

**d) Excursion/tours to the important places conducted
(Mention the places and period/s)**

- i) Within the State
- ii) Outside the State

e) Participation in the Community Service (Furnish Details)

- i) Social work
- ii) Clean and Green
- iii) Health Campaign

Contd....p.3.

f) Contribution of the working/retired teacher for physical development of the school (Give details)

- i) Accommodation
- ii) Furniture
- iii) Other Aid.

9. Contribution of the Working/Retired Teacher for promoting literacy in general (Give Details):

- i) Participation in Adult Education Programme
- ii) Continuing Education
- iii) Post Literacy Programme

10. Educational Innovative writings useful to the students (Give Details):

(a) If Text Books Author, Details of the books:

- i) Class
- ii) Subject
- iii) Year

(b) Publication of Articles in (Give Details)

Name of
Journal

Year of
publication

- i) District Level
- ii) State Level Publication
- iii) National Journal

11. (a) Any other significant achievement not mentioned above (give details)

(b) How many illiterates have been made literates

(c) How many children have been enrolled.

12. Awards received previously (if any) (Give Details):

Name of the Award

Year

- 1.
- 2.
- 3.

13. Specific remarks of the Mandal Educational Officer/
Deputy Educational Officer concerned.

(The remarks of the Mandal Education Officer/Deputy Educational Officer should also contain the remarks on the Antecedents and Character of the Working/Retired Teacher)

Signature of the Mandal Educational Officer/
Deputy Educational Officer (OFFICE SEAL)

14. Remarks/Recommendation of the
District Educational Officer:

Signature of the
District Educational Officer
(Office seal)

(P.T.O)

**NATIONAL FOUNDATION FOR TEACHERS' WELFARE
CERTIFICATE OF ANTECEDENTS & CHARACTER**

This is to certify that Sri/Smt/Kum _____ working/Retired
as _____, in _____ School, _____ Village &
Post, _____ Mandal, _____ District, who is recommended by the
District Selection Committee for selection for the Award of National Foundation for
Teachers Welfare, Andhra Pradesh, for 2012-2013 has an absolutely clean record of service
and faultless antecedents and that no enquiries or legal proceedings of any kind,
departmental or otherwise, are pending against him/her.

Place
Date

Signature of the
District Educational Officer
(Office Seal)

**INSTRUCTIONS FOR SELECTING THE CANDIDATES FOR THE AWARD OF
NATIONAL FOUNDATION FOR TEACHERS' WELFARE: ANDHRA
PRADESH: HYDERABAD: AT MANDAL LEVEL, DIVISIONAL LEVEL AND
DISTRICT LEVEL FOR THE YEAR 2012-2013**

1. ONE proposal from each category is to be considered from each District.
2. In the case of working teachers, he/she should have not less than 15 years of continuous service as on 5th SEPTEMBER OF THE YEAR,
3. The working/retired teachers who were not honoured previously under the scheme of National Award /State Award/National Foundation for Teachers' Welfare Award are eligible for this Award.
4. No working/retired teacher shall be asked or permitted to apply for the Award. The proposals of the working/retired teacher shall be recommended by the Inspecting Officer concerned on the basis of Teacher's Record and send them to the District Educational Officer concerned for placing them before the District Selection Committee.
5. The members of the Inspectorate, Staff of College of Education and Training Institution are not eligible for the Award.
6. The proposals of Working/Retired Teachers should be RECOMMENDED by the District Selection Committee HEADED BY DISTRICT COLLECTOR concerned.
7. The working/Retired Teacher should have clear record of service and faultless antecedents and that no enquiries or legal proceedings of any kind, departmental or otherwise, are pending against him/her.

**CRITERIA FOR SELECTING THE CANDIDATES (WORKING/RETIRED
TEACHERS FOR THE AWARD OF NATIONAL FOUNDATION FOR TEACHERS'
WELFARE::ANDHRA PRADESH:: FOR THE YEAR 2012-2013.**

For the selection of candidates (working/retired teachers) the following procedure should be followed without any deviation by the SELECTION COMMITTEES.

Sl	Sl in the proforma	Marks to be awarded
1	4. Qualification -Ph.D/M.Phil -Post Graduate	(2)Marks 1 Mark 1 Mark
2.	5(i)(f) Length of Service 5(ii)(f) Out of length of service rendered, the period of the Working/Retired Teacher worked in Agency/Slum area.	(5)Marks : One mark for each year for the service rendered in Agency/Slum area (subject to a maximum 5 marks.
3.	6 (i) Percentage of passes in the subject(s) taught. If the working/retired teacher has taught more than one subject/section marks shall be awarded for each subject/section and average shall be taken into account	: % of passed in subject (20)Marks 90% and above passes 20 marks Between 80-89% passes 18 marks Between 70-79% passes 14 marks Between 60-69% passes 12 marks Between 50-59% passes 10 marks Between 40-49% passes 8 marks Below 40% passes NO MARKS

EXAMPLE:

Class	Subject	% of passes	Marks to be given
VI (A)	Maths	95%	20 Marks
VII (A)	Maths	86%	18 Marks
VIII (B)	Physical Science	70%	14 Marks
Total			52 Marks

Average = $52/3 = 17.3\% = 17$ Marks to be given

3.	6. (ii):- Average marks in the subject, if the teacher has taught more than one subject/section marks shall be awarded for each subject/section and average shall be taken into account	Average marks in the subject 90% above Between 80 & 89% Between 70 & 79% Between 60 & 69% Between 50 & 59% Between 40 & 49% Between 35 & 39% Below 35%	Marks 20 marks 18 marks 16 marks 14 marks 12 marks 10 marks 8 marks NO MARKS
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EXAMPLE:

Class	Subject	Average Marks	Marks to be given
VI (A)	Maths	96	20 marks
VII (A)	Maths	75	16 marks
VIII (A)	Physical Science	59	12 marks
Total			48 marks

AVERAGE:- $48/3 = 16$ MARKS to be given.

(P.T.O.)

4. 7. Participation of the Working/Retired teacher in the activities of parent-teacher association. (2)Marks
5. 8. Inculcating interest in co-curricular activities and extra-curricular activities among students (work done by the working/retired teacher should be noted against each item but not objective type i.e. Yes OR No. (28)Marks
- (a) Activities under taken for strengthening national integration (give details) 6 Marks
- i) N.C.C. 2 marks
- ii) Scouts & Guides 2 marks
- iii) Jumboree 1 mark
- iv) Camps 1 mark
- (b) Cultural programmes participated and training given to students to participate in competition at: (Details) 4 Marks
- i) School Level 1 mark
- ii) Mandal Level 1 mark
- iii) District Level 1 mark
- iv) State Level 1 mark
- (c) Debates/Elocution/Quiz Competitions/Sports in which the students were made to participate (Details) 4 Marks
- i) Inter School Level 1 mark
- ii) Inter District Level 1 mark
- iii) State Level 1 mark
- iv) National Level 1 mark
- (d) Excursion, tours to the important places conducted 2 Marks
- i) Within the State 1 mark
- ii) Outside the State 1 mark
- (e) Participation in the community service (Details) 6 Marks
- i) Social work 2 marks
- ii) Clean and Green 2 marks
- iii) Health Campaign 2 marks
- (f) Contribution of the working/retired teacher for physical development of the school (Details) 6 Marks
- i) Accommodation 2 marks
- ii) Furniture 2 marks
- iii) Other aids 2 marks
6. 9. Contribution of the working/retired teacher for promoting literacy in general (Details) (6)Marks
- i) Participation in Adult Education Programme 2 marks
- ii) Continuing education 2 marks
- iii) Post literacy programme 2 marks
7. 10. Educational innovative writings useful to the students (Details) (11)Marks
- a) If Text Books author, details of the books 5 marks
- Class and Subject
- b) Publication of Articles in 2 marks
- i) District level 2 marks
- ii) State Level publication 2 marks
- iii) National Journals 2 marks
8. 11.(a) Any other significant achievement not mentioned above. (3)Marks
- (b) How many illiterates have been made literates (1)Mark
- (c) How many children have been enrolled (1)Mark
9. 12. Awards received previously (if any) (1)Mark
- Name of the Award Year
- :- District Award

Total

100 Marks